

College of Arts and Sciences  
Faculty Merit Review Report, Lecturers  
2018-19

1. Personal Data:

Name \_\_\_\_\_ UK ID No. \_\_\_\_\_

Academic Rank \_\_\_\_\_ Department \_\_\_\_\_

Administrative Title (if any) \_\_\_\_\_

2. Period Covered by this Report:

\_\_\_\_\_ Fall 2017

\_\_\_\_\_ Spring 2018

3. Distribution of effort (% of time) agreed upon with the Dean and Chair averaged across period covered by report:

\_\_\_\_\_ % Teaching (Scheduled Classes) and Advising

\_\_\_\_\_ % Professional Development

\_\_\_\_\_ % Administration

\_\_\_\_\_ % Service

\_\_\_\_\_ 100 % Total

Signature of Department Chair \_\_\_\_\_ Date \_\_\_\_\_

Signature of Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

## **I. ADMINISTRATIVE ACTIVITIES**

List all administrative or supervisory activities and accomplishments in which you have engaged during the review period.

## **II. TEACHING AND ADVISING**

The following items concerning teaching pertain to the period since the previous merit review.

### **1. Basic Goals and Objectives**

In two paragraphs or less, briefly state your basic teaching goals (teaching philosophy) and learning objectives.

### **2. Classroom Practices**

- A. Which of the courses that you taught since the previous review was the most successful? Describe the practices and methods that contributed to this success (e.g., lectures, in-class activities, flipped classroom, group work, online sessions and activities, the use of mixed media, paper, projects, and tests).
- B. Which, if any, of the courses that you taught since the previous review are clearly in need of improvement? What practices and methods could be changed, introduced, or eliminated in these courses to improve them? How can student success be enhanced in them (or in any other courses of yours with unsatisfactory student success rates)?
- C. If you introduced any significant experiments, innovations, or changes in your courses, please describe what you did and comment on their successes or failures.
- D. (Optional) Analyze how well one learning objective was achieved in one course. Describe the activities carried out or the work assigned to achieve this objective and present evidence about how well they succeeded (e.g., quiz and test results, paper and project evaluations, pre- and post-testing, qualitative student comments, student testimonials, information on class activities, and peer observation). What steps can be taken to better achieve these objectives in the future
- E. (Optional) Discuss how existing scholarship on teaching informed the design or conduct of your courses during the review period.

### **3. Advising Activities**

- A. Provide information about mentoring activities (e.g., independent studies, UG research projects, thesis/doctoral/postdoctoral supervision, thesis, doctoral, and other student committee work, informal mentoring).

- B. Describe any official departmental advising duties such as advising majors or organizing professionalization workshops.

4. Other Pedagogical Activities

Provide information about any scholarship of teaching, service in professional teaching associations, teaching awards, and professional development regarding teaching (e.g., attendance at teaching workshops or conferences).

5. TCEs and Syllabi

Complete the Reporting Form for Teaching and please provide

1. Syllabi for all courses during the review period and
2. Quantitative TCE results and summaries of qualitative comments for all courses during this period.

### **III. SERVICE AND OTHER PROFESSIONAL ACTIVITIES**

- A. List departmental committee and other service.
- B. List other UK committee service.
- C. List any advising responsibilities to student organizations and to student-faculty committees.
- D. List other service and professional responsibilities, including to professional organizations and to industrial, governmental, or societal organizations.

### **IV. PROFESSIONAL DEVELOPMENT**

List any professional development activities and accomplishments during the review period.