Executive Committee Meeting Minutes

Monday, February 18, 2013

9:00 AM, 245 Patterson Office Tower

Present: Anibal Biglieri, Anna Bosch, Jeremy Crampton, David Hamilton, Mark Kornbluh, Betty Lorch, Brian Rymond, Ted Schatzki, Kirsten Turner, and Steve Yates

The meeting was called to order at 9:00 a.m. by Brian Rymond and the minutes were approved with the minor edits from Dr. Steve Yates.

Writing, Rhetoric, and Digital Studies Proposal

The group discussed the WRD proposal, now officially called Writing, Rhetoric and Digital Studies. The group was concerned about the demand of the program and potential conflicts with the College of Communication and Information Studies and with regard to University of Louisville having a similar program. The Dean assured the Committee it was a necessary program and there was little to no impact on the budget. He advised them to move forward with the changes. The Committee voted 4-1 to support the formation of a new department.

Awards Committee

As a result of the Undergraduate Committee Report, the College would like to provide more opportunities for faculty to be appropriately recognized and reward teaching or other areas of service. In order to create and distribute these awards, the College by-laws state we must have an Awards and Honors Committee. By a vote of 5-0, the Executive Committee supported the appointment of the members of the Awards and Honors Committee. They suggested appointing faculty for both one-year and two-year terms.

Raise Pool Draft

A draft of policy for the distribution of faculty salary raises was handed out to the group. It is the same plan we have used in previous years for faculty when a raise was given. The group was concerned about the staff division of the raise pool. The proposal regarding how staff raises will be handled has not yet been completed. The Committee suggested a small wording changed on the faculty raise pool division and voted 5-0 that the modified version would be appropriate to use.

Other

The group discussed updates on the staff restructuring. The Dean informed the group of the changes in Arts and Science Development. A dual reporting agreement was drafted and signed by the Dean and the Office of Development. Central Development and Dean Kornbluh are excited about this agreement and believe we will raise more money for the College with their assistance.

The meeting adjourned at 10:15 a.m.