

**College of Arts & Sciences
Credit Hour Limit Exception Request**

Name: _____ Student ID#: _____

Major: _____

*(Note: You will be contacted via your **UK email address** when a decision has been made. Please allow a week for request to be reviewed.)*

If you are a SENIOR please answer the questions below:

1. What is your expected semester of graduation? Fall 20__ Spring 20__ Summer 20__

Yes No

2. Have you applied for graduation?

Yes No

3. Have you checked your electronic degree audit (APEX)?

If no, this request will not be reviewed.

Please be prepared to discuss your degree audit review.

I am requesting an increase in credit hours for the follow in term (select one):

Fall Winter Intersession Spring SS4Wk SS8Wk

Number of credit hours currently enrolled in for the above term: _____

Number of additional credit hours being requested: _____

Class(es) your are requesting to add – Please write SPECIFIC class(es) with course prefix and section number. This information is required.

My reasons for requesting an exception to the maximum credit limit are:

(Student signature)

(Date)

(For Office Use Only)	
Cumulative GPA: _____	
Action: Approved Denied	
Comments:	
Action taken by: _____	Date: _____