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| **Arts & Sciences Staff Council**  **Meeting Minutes**  **April 8, 2021**  **ONLINE MEETING via ZOOM**  **11.00am-12.00pm** | |
| **Board Members Present** | Catherine Brereton, Katia Davis, Andrew Fast, Chris Gurtcheff, Camille Harmon, Luci Lucas, Kyle Manley, Chris Miller, David Nealis, Miguel Prieto-Valle. Suann Reese, Rebecca Roark, Alycia Sullivan |
| **Board Members Absent** | Emily Cheatham, Phyllis Nally |
| **Minutes Recorded By** | Catherine Brereton |
| **Meeting Commenced at 11.03am** | |
| **Outstanding Staff Awards for 2019** | |
| The board voted in an anonymous poll for their three top candidates for OSA 2019. A discussion of the candidates followed.  The vote and discussion resulted in Melissa Cowan and Jason Carr as the two winners for 2019.  We will use an updated version of the 2018 PowerPoint. | |
| **Staff Survey** | |
| Discussion of the opportunity to create an anonymous survey/”suggestion box” for staff to raise issues/voice concerns anonymously. David has already created an anonymous Qualtrix survey (with the option to leave a name). Various options to maintain both security (avoid trolls) and maintain anonymity were discussed. | |
| **May Staff Spotlight** | |
| May’s staff spotlight will be Danai Agakido (Chemistry). | |
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| **Meeting Closed at 11.50am** | |