September 1, 2011 DGS Meeting Minutes

1. Introductions: This year there are several new and substituting DGS this year. Attached is a complete list of DGSs for your records.
2. Topics of concern regarding the graduate school and items to work on this year
   1. Program information
   2. Alumni tracking
   3. Online Applications
   4. Registration for Research Courses
   5. TA Responsibilities
   6. IT
3. Christian-Online Graduate applications-The graduate college has decided that we will purchase a system by Hobson entitled “apply yourself.” The project will be completed by Jan 15. A demonstration was requested and Christian thinks that will be possible.
   1. Concerns and questions the DGS had were
      1. Will there be a “pre-screening” option if the students haven’t paid?
      2. How will payment be done?
      3. How long is the application good for with one payment? Do students have to re-pay in order to be considered the next year or semester?
4. Assessments announcement: The second learning outcome report is due by October 30th at the latest. Edits to your first learning outcome should also be made by that time. If you have questions or concerns, please contact Abbie. [Abbie.loynachan@uky.edu](mailto:Abbie.loynachan@uky.edu)
5. Department chairs have been asked to submit TA policies and their workload to Abbie.