**Exhibit A**

**Statement of Workload for XXXX XXXXXX**

**The total work assignment will be 0.5% FTE (50%). DOE figures below are based on 100% effort for one semester**

**1. Teaching will be assigned as follows:**

XXXX XXXXXX will teach 2 courses per year, each 3 or 4 credits. For the 2020-2021 year, she will teach XXXX and XXXX in the Spring 2021 term. She may well teach the same 2 courses in the following two years, but that depends on department needs at the time. The DOE percentage assigned to teaching and advising is 60% (including participation on graduate committees).

XXXX XXXXXX will complete his service on the graduate student committees of which she is currently a member. After Fall 2020, phased retirement workload will be determined annually by the faculty member and the chair for the remainder of the phased retirement appointment, contingent on the approval of the dean . It is not expected that teaching assignments will change from described above, but allowance should be made for unforeseen contingencies.

**2. Research/Scholarship will be assigned as follows:**

XXXX XXXXXX’s primary scholarship activity will be continued research in XXXXXX. The percentage effort will start at 30% but as effort in service decreases from 10% to 0%, the effort in research/scholarship will increase from 30% to 40%.

**3. Service will be defined as follows:**

XXXX XXXXXX will currently serve out all of her current committee assignments through Spring term 2021. After that she is excused from all faculty committee assignments in the Department of Biology. Percentage DOE is 10% decreasing over time to 0% (with effort in research/scholarship increasing).

**4. Other:**

During the phased retirement appointment, XXXX XXXXXX will be given department staff support, and travel support, as are generally available to members of the Department of XXXX. XXXX XXXXXX will retain her office/lab space in XXXX , however this may be reassigned depending on department needs.

**The terms and conditions of the phased retirement appointment may only be changed upon mutual written agreement of the Faculty Member and University acting by and through the Faculty Member's unit administrator and dean.**

**Signatures**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**XXXX XXXXXX**

**Department of XXXX**

**College of Arts and Sciences**

**UNIVERSITY OF KENTUCKY**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**XXXX XXXXXX, Chair**

**Department of XXXX**

**College of Arts and Sciences**

**UNIVERSITY OF KENTUCKY**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Christian Brady, Interim Dean**

**College of Arts and Sciences**

**UNIVERSITY OF KENTUCKY**