

CRITERIA FOR CLASSIFYING  
UNIVERSITY OF KENTUCKY STAFF  
IN A PROFESSORIAL SERIES FOR THOSE  
INVOLVED IN OFF-CAMPUS AND FIELD  
SERVICE ACTIVITIES

The Criteria of Preparation

To qualify for professorship (either full, associate, or assistant) the candidate must:

- 1) Hold the appropriate "terminal" degree (Ph.D., Ed.D., D.V.M., M.D., M.B.A., or other formally specified) from a widely recognized institution in a field appropriately related to his assignment, plus any certification ordinarily required in the field or the full equivalent as proposed by the departments and colleges involved and approved by the administration.
- 2) Have, in the case of appointments to the rank of assistant professor, adequate background; and, in the case of appointments to the ranks of associate or full professor, also have successful experience in the general field of his assignment for a length of time sufficient to provide an adequate basis for evaluation.

The Criteria of Achievement

To qualify for promotion to associate or full professorship, the candidate must have satisfied certain criteria of achievement. If one criterion more than another appears to relate more directly to his particular assignment, his effectiveness toward satisfying that criterion shall be given greater consideration proportionally.

These criteria are:

- 1) Achievement as instructor, organizer, coordinator, or guiding participant in an instructional program, either on or beyond the University campus, with the term instructional broadly conceived so as to include such activities as:
  - a) Teaching, in either the formal or informal sense, or the coordination of teaching or training programs.
  - b) Production of training or instructional programs, teaching materials, or courses of study.
  - c) Organization of groups for study, or for action to apply knowledge.
  - d) Production of public information materials aimed at educational or developmental programs.

- 2) Achievement as a creative person, in producing innovations of materials, methods, or approaches to the problems he encounters in his work.
- 3) Achievement as a scholar in the field of his assignment, in the sense of being one who continues to learn, who keeps abreast of developments, and who applies and develops new knowledge relevant to his work.
- 4) Achievement in whatever assignments are his responsibility, considering his dedication to the tasks and their demands for cooperative, exacting, and responsible performance.
- 5) Achievement of professional status beyond the University campus through activities related to his role as a member of the University staff, particularly in the field of his assignment, as evidenced by:
  - a) Leadership, offices held, participation in professional organizations, conferences and activities.
  - b) Presentation of addresses and papers before professional groups.
  - c) Requests to serve as professional consultant, advisor, or expert participant.
  - d) Recognition for outstanding service by the clientele served in the field of his specialization.
- 6) Achievement as a citizen of the University community in performing committee and other faculty government assignments, either as elected by the faculty or as appointed by the administration.